



## National Interagency Fire Center

3838 S. Development Avenue  
Boise, Idaho 83705

June 30, 2005

To: Geographic Area Coordination Group Chairs  
From: National Multi-Agency Coordination Group  
Subject: S520 Mentoring Candidates

One of the keys to successful completion of Advanced Incident Management (S520) is for the students to be mentored for the two years previous to the class. Serving as a “520 candidate” on a Type 1 Incident Management Team in the Command and General staff arena is one of the mentoring experiences that have been very beneficial. The S520 Steering Committee has asked the National Multi-Agency Coordinating Group (NMAC) to not count these “520 candidates” as part of the six trainees or in the team total of 33 members. NMAC has agreed to honor this request for the 2007 candidates.

The Geographic Area Coordination Groups (GACGs) will work with their Type 1 Incident Commanders to assign the “520 candidates” to the teams. Teams will be allowed to carry up to six candidates. The candidates will be listed on the team roster and that information will be forwarded to the ordering unit and the Agency Administrator when a team is dispatched.

The “520 candidates” cannot fill vacant positions on the teams. They must be mentored for the position they are slated to attend the 520 class as.

Thank you for working with us on this issue. NMAC will stay engaged with the S520 Steering Committee to see how this mentoring process is working.

/s/ Don Artley  
Chair, NMAC